MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Project Management

Projects Monitoring and Evaluation (PME)

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2545	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

View Online Course Page

Course Overview

The Projects Monitoring and Evaluation (PME) course by Magna Skills offers participants a comprehensive understanding of monitoring and evaluation processes essential for effective project management. This course covers key concepts, methodologies, and tools used in monitoring project progress, assessing performance, and evaluating project outcomes, enabling participants to enhance project effectiveness and achieve desired results.

Course Outcomes

1. **Understanding Monitoring and Evaluation (M&E):** Gain a thorough understanding of monitoring and evaluation concepts, principles, and frameworks, including the difference between monitoring and evaluation and their roles in project management.
2. **Monitoring Project Progress:** Learn how to develop and implement monitoring plans, establish indicators, collect relevant data, and track project progress against established benchmarks and objectives.
3. **Performance Assessment:** Develop skills in assessing project performance, analyzing data collected during monitoring activities, and identifying strengths, weaknesses, and areas for improvement.
4.

Evaluation Techniques: Explore various evaluation techniques and methodologies, including impact assessment, outcome mapping, and participatory evaluation, to assess the effectiveness, relevance, and sustainability of project interventions.

5. **Utilization of M&E Findings:** Understand the importance of utilizing monitoring and evaluation findings for decision-making, project adaptation, and accountability purposes, and learn strategies for effectively communicating M&E results to stakeholders.

Course Outline / Curriculum

1. **First Module**
   First Module Description
2. **Module 2**
   This is content for Module 2

Target Audience

- Monitoring and Evaluation Officers in NGOs & other development organizations
- Project managers
- Program Officers
- Other professionals who are involved in the monitoring and evaluation process

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairobi,
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flexit

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Projects Monitoring and Evaluation (PME)
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____