MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Project Management

Monitoring and Evaluation of Development and Community Projects(MEPE)

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2546	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

View Online Course Page

Course Overview

The Monitoring and Evaluation of Development and Community Projects (MEPE) Short Course, offered by Magna Skills, is designed to equip individuals with the essential knowledge and skills to effectively monitor, evaluate, and assess the impact of development and community projects.

This course is suitable for professionals, project managers, NGO staff, government officials, and anyone interested in understanding and enhancing the success of development initiatives. Participants will gain a comprehensive understanding of the principles, tools, and techniques needed to manage and assess the progress and outcomes of projects that aim to bring positive change to communities.

Course Outcomes

By the end of the MEPE Short Course, participants will:

1. Understand the fundamental concepts and principles of monitoring and evaluation in the context of development and community projects.
2. Develop the skills required to design and implement a comprehensive monitoring and evaluation plan.
3. Learn how to select and apply appropriate data collection methods and tools for various types of projects.
4. Gain expertise in data analysis and interpretation to assess project impact and identify areas for improvement.
5. Comprehend the role of technology in modern monitoring and evaluation practices.
6. Explore the ethical considerations and best practices in the field of project monitoring and evaluation.
7. Apply the knowledge gained to real-world projects through hands-on exercises and case studies.
8. Develop a clear understanding of how monitoring and evaluation contribute to project success, sustainability, and accountability.

Course Outline / Curriculum

Module 1: Introduction to Monitoring and Evaluation

- Understanding the significance of M&E in development projects
- Key concepts and terminology in M&E
- The role of M&E in evidence-based decision-making

Module 2: Developing an M&E Framework

- Setting project objectives and outcomes
- Identifying key performance indicators (KPIs)
- Designing a logical framework and theory of change

Module 3: Data Collection Methods and Tools

- Quantitative and qualitative data collection techniques
- Surveys, interviews, focus groups, and observations
- Data validation and triangulation

Module 4: Data Analysis and Interpretation

- Data cleaning and organization
- Quantitative and qualitative data analysis
- Reporting and visualization of M&E results

Module 5: Technology in M&E

- The role of technology in modern M&E practices
- Introduction to data management software
- Mobile data collection and remote monitoring

Module 6: Ethics and Best Practices in M&E

- Ethical considerations in data collection
- Ensuring inclusivity and gender sensitivity
- Learning from failures and adapting M&E strategies

Module 7: Applying M&E to Real-World Projects

- Case studies and practical exercises
- Developing an M&E plan for a specific project
- Group discussions and peer review

Module 8: Project Impact and Sustainability

- Assessing the long-term impact of development projects
- Strategies for project sustainability and scalability
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Accountability, transparency, and stakeholder engagement

Final Assessment and Certification:

- Course participants will be required to complete a final assessment, demonstrating their understanding of the course material and their ability to apply it to a real-world project scenario. Upon successful completion, participants will receive a certificate of achievement in Monitoring and Evaluation of Development and Community Projects from Magna Skills.

Target Audience

Monitoring and Evaluation (M&E) for Results is for managers and monitoring and evaluation officers who need to supervise, manage, plan and implement M&E in their projects and programmes. The course addresses M&E for the entire results chain, including the all-important outcomes.

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairobi,
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flex

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Monitoring and Evaluation of Development and Community Projects(MEPE)
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____