MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Project Management

Procurement for Donor Funded Projects

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2560	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course

View Online Course Page

Course Overview

The Procurement for Donor-Funded Projects course, offered by Magna Skills, is designed to provide participants with specialized knowledge and skills essential for successfully navigating the unique procurement challenges associated with projects funded by donors.

This comprehensive course covers procurement principles, compliance requirements, and best practices specific to donor-funded initiatives. Participants will gain insights into the intricacies of procurement processes, fostering efficiency, transparency, and accountability in project implementation.

Course Outcomes

Upon completion of the Procurement for Donor-Funded Projects course, participants will:

1. **Understand Donor Procurement Landscape:** Gain insights into the specific requirements and regulations governing procurement processes in donor-funded projects.
2. **Compliance and Governance:** Familiarize themselves with the legal and regulatory frameworks relevant to procurement in the context of donor-funded initiatives.
3.

Project-Specific Procurement Planning: Develop skills in crafting procurement plans tailored to the unique needs and constraints of donor-funded projects.

4. **Transparent and Accountable Procurement Practices:** Learn best practices for maintaining transparency, accountability, and ethical standards throughout the procurement lifecycle.
5. **Risk Management in Procurement:** Identify, assess, and mitigate risks associated with procurement in donor-funded projects, ensuring smooth project execution.
6. **Bid Evaluation and Contract Management:** Understand the intricacies of bid evaluation, vendor selection, and contract management processes specific to donor-funded initiatives.
7. **Social and Environmental Considerations:** Incorporate social and environmental considerations into the procurement process to align with donor expectations and sustainable development goals.
8. **Reporting and Documentation:** Develop proficiency in preparing accurate and comprehensive procurement documentation and reports required by donors.

Course Outline / Curriculum

1. **Introduction to Donor-Funded Projects**
   - Overview of donor-funded projects
   - Unique challenges and opportunities in procurement
2. **Legal and Regulatory Frameworks**
   - Donor-specific procurement regulations
   - Compliance with international standards
3. **Procurement Planning for Donor Projects**
   - Tailoring procurement plans to project requirements
   - Stakeholder engagement in procurement planning
4. **Transparency and Accountability in Procurement**
   - Best practices for maintaining transparency
   - Ethical considerations in donor-funded procurement
5.

Risk Management in Procurement

- Identifying and assessing procurement risks
- Mitigation strategies for risk management

6. **Bid Evaluation and Contract Management**
   - Criteria for bid evaluation in donor projects
   - Effective contract management practices
7. **Social and Environmental Considerations**
   - Integrating social and environmental factors in procurement
   - Sustainable procurement practices
8. **Reporting and Documentation for Donor Compliance**
   - Requirements for donor-specific documentation
   - Reporting formats and timelines

Delivery Format: The Procurement for Donor-Funded Projects course by Magna Skills will be delivered through a mix of lectures, case studies, interactive discussions, and practical exercises. Real-world scenarios and examples specific to donor-funded projects will be used to enhance participants' understanding and application of the course concepts.

Target Audience

- Project Managers
- Project Finance personnel
- Project Procurement personnel
- Project Administrative Personnel
- Any other officers involved in project works

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairob
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flexib

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Procurement for Donor Funded Projects
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name _____ Signature / Stamp _____ Date _____