

**Accounting, Finance and Budgeting**

# Business Accounting and Taxation

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE

**MSD2590**

DELIVERY

**Online / Face-to-Face**

DURATION

**Flexible**

PREPARED FOR

**Organisation Approval**[Register for this Course](#)[View Online Course Page](#)

## Course Overview

Magna Skills presents the Business Accounting and Taxation course, designed for individuals seeking to develop comprehensive skills in business accounting practices and taxation principles. This course provides a practical understanding of financial accounting, management accounting, and taxation concepts applicable to businesses of all sizes, equipping participants with the knowledge and tools necessary to effectively manage financial records, prepare financial statements, and navigate tax regulations.

## Course Outcomes

Upon completion of the course, participants will:

- Master Financial Accounting Principles:**
  - Gain a thorough understanding of financial accounting concepts and principles.
  - Learn how to prepare financial statements in compliance with accounting standards.
- Understand Management Accounting Techniques:**
  - Develop skills in management accounting, including cost analysis, budgeting, and performance evaluation.
  - Learn how to use management accounting information for decision-making and strategic planning.
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### **Navigate Taxation Regulations:**

- Understand the fundamentals of business taxation, including income tax, sales tax, and payroll tax.
- Learn how to calculate and report taxes accurately and comply with tax laws and regulations.

4.

### **Apply Accounting Software Tools:**

- Gain proficiency in using accounting software for bookkeeping, financial analysis, and reporting.
- Learn how to leverage accounting software to streamline accounting processes and improve efficiency.

5.

### **Analyze Financial Statements:**

- Develop skills in analyzing financial statements to assess business performance and financial health.
- Understand how to interpret financial ratios and indicators to make informed business decisions.

# Course Outline / Curriculum

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## Module 1: Introduction to Financial Accounting

- Basic accounting principles and concepts
- Recording transactions and preparing financial statements

## Module 2: Financial Statement Analysis

- Analyzing balance sheets, income statements, and cash flow statements
- Interpreting financial ratios and indicators

## Module 3: Management Accounting

- Cost analysis and cost-volume-profit (CVP) analysis
- Budgeting and variance analysis

## Module 4: Cost Accounting

- Job costing and process costing
- Activity-based costing (ABC) and cost allocation methods

## Module 5: Taxation Fundamentals

- Overview of business taxation regulations
- Income tax, sales tax, and payroll tax basics

## Module 6: Tax Planning and Compliance

- Tax planning strategies for businesses
- Compliance with tax laws and regulations

## Module 7: Accounting Software Applications

- Introduction to accounting software tools
- Using accounting software for bookkeeping and financial reporting

## Module 8: Financial Reporting Standards

- International Financial Reporting Standards (IFRS) and Generally Accepted Accounting Principles (GAAP)
- Compliance with accounting standards and regulations

**Module 9: Business Ethics in Accounting and Taxation** - Ethical considerations in accounting and taxation - Ensuring integrity and transparency in financial reporting and tax practices

**Module 10: Case Studies and Practical Applications** - Analysis of real-world accounting and taxation challenges - Practical exercises and simulations to apply learned concepts

This course is suitable for accounting professionals, business owners, entrepreneurs, and anyone interested in gaining a comprehensive understanding of business accounting and taxation. Through a blend of theoretical knowledge, practical applications, and case studies, participants will develop the skills and expertise needed to effectively manage financial records, comply with tax regulations, and make informed financial decisions in a business context

## Target Audience

This will include senior academic staff, qualified professional practitioners and research students.

## Key Course Benefits

### Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

### Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

### Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

### Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

## Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

### Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa Vic Falls, Zimbabwe

Livingstone, Zambia

### East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda Kampala, Uganda Nairobi

Zanzibar, Tanzania

### West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana Port Louis, Mauritius

### International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

### Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning Remote Teams Flexit

### Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite Custom Dates Group Training

**Ready to Nominate Delegates?**

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

[Register / Apply Online](#)

[View Full Course Page](#)

## About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

[Government Training](#)

[NGO Capacity Building](#)

[Corporate Workshops](#)

[Online Learning](#)

[Face-to-Face Training](#)

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## Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

<b>Organisation / Department</b>	
<b>Delegate Name(s)</b>	
<b>Approved Course</b>	Business Accounting and Taxation
<b>Preferred Delivery Mode</b>	<input type="checkbox"/> Online <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Organisation-Based Training
<b>Preferred Training Venue /Date</b>	
<b>Estimated Number ofDelegates</b>	
<b>Budget / Vote Number</b>	
<b>Contact Person</b>	
<b>Email / Mobile</b>	

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Authorised Name

Signature / Stamp

Date

Prepared by Magna Skills Development Institute | Training Coordinator: Denis Wunganayi

Register: <https://www.magnaskills.com/applyadd?c=2590> | Course Page: <https://www.magnaskills.com/course/2590> | WhatsApp: +27 63 007 9022

This document is intended to support course review, sponsorship approval, delegate nomination and organisational training planning.