MAGNA SKILLS DEVELOPMENT INSTITUTE

Capacity Building • Professional Training • Organisational Development

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Course Profile Document

Executive Leadership and Management

Leadership and Management

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE	DELIVERY	DURATION	PREPARED FOR
MSD2798	**Online / Face-to-Face**	**Flexible**	**Organisation Approval**

Register for this Course **View Online Course Page**

Course Overview

Magna Skills is delighted to present the Leadership and Management course, a comprehensive program designed for individuals aspiring to enhance their leadership and managerial skills. This course covers foundational principles, strategic leadership, effective team management, and the development of leadership competencies.

Course Outcomes

Upon completion of the course, participants will:

1. **Foundations of Leadership and Management:**
   - Understand the fundamental principles of leadership and management.
   - Develop self-awareness and a leadership mindset.
2. **Strategic Leadership:**
   - Learn strategic leadership techniques for organizational success.
   - Understand the role of vision and mission in leadership.
3.

Effective Team Management:

- Develop skills for building and leading high-performance teams.
- Understand team dynamics and effective collaboration.

4. **Leadership Competencies Development:**
   - Identify and develop key leadership competencies.
   - Enhance decision-making and problem-solving skills.
5. **Communication and Interpersonal Skills:**
   - Hone communication and interpersonal skills for effective leadership.
   - Learn to adapt communication styles to different audiences.
6. **Change Management and Adaptability:**
   - Understand change management principles.
   - Develop adaptability and resilience in leadership roles.

Course Outline / Curriculum

Module 1: Foundations of Leadership and Management

- Fundamental principles of leadership and management
- Developing self-awareness and a leadership mindset

Module 2: Strategic Leadership

- Strategic leadership techniques for organizational success
- Role of vision and mission in leadership

Module 3: Effective Team Management

- Building and leading high-performance teams
- Understanding team dynamics and effective collaboration

Module 4: Leadership Competencies Development

- Identifying and developing key leadership competencies
- Enhancing decision-making and problem-solving skills

Module 5: Communication and Interpersonal Skills

- Hone communication and interpersonal skills for effective leadership
- Adapting communication styles to different audiences

Module 6: Change Management and Adaptability

- Change management principles
- Developing adaptability and resilience in leadership roles

Who Can Attend:

This course is suitable for professionals at various stages of their career, including emerging leaders, mid-level managers, and individuals aspiring to take on leadership roles, including but not limited to:

- Emerging Leaders
- Mid-Level Managers
- Team Leaders
- Project Managers
- Professionals aspiring to Leadership Roles

Delivery Format:

The Leadership and Management course, offered by Magna Skills, will be delivered through a combination of interactive lectures, case studies, group discussions, and practical exercises. Participants will have the opportunity to apply theoretical knowledge to real-world scenarios, fostering a comprehensive and engaging learning experience. Additionally, guest speakers with expertise in leadership and management may be invited to share insights and practical experiences.

Target Audience

Managers, business professionals, and individuals who have decided to master the tools and tactics of adaptive leadership in a world where change has become the only constant.

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

- Pretoria, South Africa
- Vic Falls, Zimbabwe
- Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

- Kigali, Rwanda
- Kampala, Uganda
- Nairob
- Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

- Accra, Ghana
- Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

- Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

- Online, E-Learning
- Remote Teams
- Flexib

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

- Onsite
- Custom Dates
- Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

Register / Apply Online | **View Full Course Page**

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training | NGO Capacity Building | Corporate Workshops | Online Learning | Face-to-Face Training | Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	Leadership and Management
Preferred Delivery Mode	☐ Online ☐ Face-to-Face ☐ Organisation-Based Training
Preferred Training Venue /Date	
Estimated Number ofDelegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name	Signature / Stamp	Date