

**AI for NGO, Government and Business**

# AI for Project Management and Donor Funded Projects

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE

**MSDI**

DELIVERY

**Online / Face-to-Face**

DURATION

**Flexible**

PREPARED FOR

**Organisation Approval****Register for this Course****View Online Course Page**

## Course Overview

Project managers and donor-funded project teams are under pressure to deliver results, manage budgets, meet donor requirements and produce quality reports. AI can support project planning, budgeting, risk management, monitoring, communication and compliance.

This Magna Skills course is designed for project professionals working in government, NGOs, development agencies and donor-funded environments. It provides practical AI tools and methods for improving project efficiency and accountability.

Participants will learn how to use AI to prepare workplans, logical frameworks, risk registers, reports, meeting notes, stakeholder updates and monitoring documents while maintaining donor compliance and professional oversight.

## Course Outcomes

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1. Use AI to support project planning, implementation, monitoring and reporting.
2. Prepare stronger project documents, workplans, proposals, risk registers and donor reports.
3. Apply AI tools to improve budgeting support, stakeholder communication and coordination.
4. Strengthen monitoring, evaluation, compliance and accountability in donor funded projects.
5. Develop AI-supported templates and workflows for improved project performance.

# Course Outline / Curriculum

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## Course Outline

### Module 1: AI in project and programme management

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 2: AI for project design, concept notes and proposals

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 3: Workplans, schedules and implementation planning

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 4: AI for project budgeting and resource planning

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 5: Risk registers and issue tracking with AI

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 6: Stakeholder engagement and communication support

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 7: AI for monitoring, evaluation and learning

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 8: Donor reporting, documentation and compliance

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

### Module 9: Responsible AI use in donor funded projects

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

## Module 10: Developing AI project management templates

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

## Target Audience

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Project managers, programme officers, donor funded project teams, M&E officers, NGO managers, grants officers, finance officers, procurement officers, coordinators, development practitioners, government project units, implementation partners and consultants involved in project delivery.

## Key Course Benefits

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### Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

### Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

### Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

### Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

## Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

### Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa

Vic Falls, Zimbabwe

Livingstone, Zambia

### East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda

Kampala, Uganda

Nairobi,

Zanzibar, Tanzania

### West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana

Port Louis, Mauritius

### International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

### Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning

Remote Teams

Flex

### Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite

Custom Dates

Group Training

## Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

[Register / Apply Online](#)

[View Full Course Page](#)

## About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training

NGO Capacity Building

Corporate Workshops

Online Learning

Face-to-Face Training

Certifica

## Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

<b>Organisation / Department</b>	
<b>Delegate Name(s)</b>	
<b>Approved Course</b>	AI for Project Management and Donor Funded Projects
<b>Preferred Delivery Mode</b>	<input type="checkbox"/> Online <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Organisation-Based Training
<b>Preferred Training Venue / Date</b>	
<b>Estimated Number of Delegates</b>	
<b>Budget / Vote Number</b>	
<b>Contact Person</b>	
<b>Email / Mobile</b>	

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Authorised Name

\_\_\_\_\_  
Signature / Stamp

\_\_\_\_\_  
Date