

AI for NGO, Government and Business

AI for Financial Management, Budgeting and Reporting

Prepared as a professional course profile for delegate review, sponsorship approval and organisational training planning.

COURSE CODE

MSDI

DELIVERY

Online / Face-to-Face

DURATION

Flexible

PREPARED FOR

Organisation Approval**Register for this Course****View Online Course Page**

Course Overview

Finance departments are increasingly expected to produce accurate reports, forecast trends, monitor budgets and detect risks quickly. AI can support financial professionals by improving analysis, reporting, forecasting and decision-making.

This Magna Skills course focuses on practical AI applications in finance, accounting, budgeting, donor financial management and public finance operations. Participants will learn how AI can support financial summaries, variance analysis, budget preparation, report writing and fraud risk awareness.

The programme does not replace professional accounting judgment. Instead, it equips finance teams with tools to work more efficiently, identify issues earlier and communicate financial information more clearly to management and stakeholders.

Course Outcomes

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1. Apply AI tools to improve budgeting, forecasting, analysis and financial reporting.
2. Use AI to summarize financial information, explain variances and prepare management reports.
3. Identify financial risks, anomalies, compliance gaps and internal control weaknesses.
4. Improve donor reporting, grant compliance and financial documentation processes.
5. Develop practical AI-supported workflows for finance, accounting and budget teams.

Course Outline / Curriculum

Course Outline

Module 1: AI in accounting and financial management

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 2: AI for budgeting and budget narratives

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 3: Financial analysis, variance explanation and summaries

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 4: AI for forecasting and scenario planning

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 5: Donor financial reporting and grant compliance

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 6: Fraud indicators, anomalies and internal controls

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 7: AI for audit preparation and documentation

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 8: Finance policies, procedures and checklists

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 9: Data privacy and responsible AI in finance

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Module 10: Building AI-supported finance reporting templates

- Key concepts, practical examples and sector-based discussion.
- Workplace application activity, templates and implementation considerations.

Target Audience

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Accountants, finance managers, budget officers, auditors, grants officers, donor funded project finance teams, public finance officials, internal control officers, treasury staff, financial administrators, NGO finance teams, executives and managers responsible for financial oversight.

Key Course Benefits

Work-Ready Skills

Delegates leave with practical tools, templates and methods they can apply immediately at work.

Better Institutional Results

The programme supports stronger planning, reporting, compliance, accountability and service delivery.

Sponsor-Friendly

This document is designed to help supervisors, HR units and sponsors approve delegate participation quickly.

Professional Recognition

Delegates receive training documentation and a certificate of completion after successful participation.

Our Training Centres & Delivery Options

Magna Skills offers flexible delivery through face-to-face training centres across Africa and beyond, plus Online / E-Learning for delegates who prefer remote participation.

Southern Africa

Practical training destinations with strong travel access and delegate support.

Pretoria, South Africa

Vic Falls, Zimbabwe

Livingstone, Zambia

East Africa

Popular regional centres for government, NGO and donor-funded project teams.

Kigali, Rwanda

Kampala, Uganda

Nairobi,

Zanzibar, Tanzania

West Africa & Islands

Strategic locations for regional networking and executive capacity building.

Accra, Ghana

Port Louis, Mauritius

International Executive Venue

Premium destination training for senior teams and international delegates.

Dubai, United Arab Emirates

Online / E-Learning

Attend from anywhere through live online, blended or self-paced learning options.

Online, E-Learning

Remote Teams

Flex

Organisation-Based Training

Magna Skills can also arrange dedicated in-house training for ministries, NGOs and companies.

Onsite

Custom Dates

Group Training

Ready to Nominate Delegates?

Use the links below to register, review the live course page or contact Magna Skills for organisation-based training support.

[Register / Apply Online](#)

[View Full Course Page](#)

About Magna Skills

Magna Skills Development Institute provides practical capacity building programmes for government departments, NGOs, public institutions, donor-funded projects and private sector professionals across Africa. Our training approach combines expert facilitation, real workplace case studies, practical tools, post-training support and professional documentation that helps organisations strengthen staff performance and service delivery.

Government Training

NGO Capacity Building

Corporate Workshops

Online Learning

Face-to-Face Training

Certifica

Approval & Authorisation Form

This section may be completed by the organisation, department, HR office, finance office or sponsor approving delegate participation. It can be attached to an internal memo, procurement request or training approval submission.

Organisation / Department	
Delegate Name(s)	
Approved Course	AI for Financial Management, Budgeting and Reporting
Preferred Delivery Mode	<input type="checkbox"/> Online <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Organisation-Based Training
Preferred Training Venue / Date	
Estimated Number of Delegates	
Budget / Vote Number	
Contact Person	
Email / Mobile	

Authorised Name

Signature / Stamp

Date