

Managing Hazards at workplace Course Details

Department: Safety, Health and Environment (SHE)

Presented by Magna Skills Development Institute

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Date Created: 07-Jun-2025

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Course Summary

Hazard management is essentially a problem-solving process aimed at defining problems (identifying hazards), gathering information about them (assessing the risks) and solving them (controlling the risks). Where a control has been used to address an identified hazard, this should be reviewed by checking the effectiveness of the control (evaluation). The whole hazard management process should also be reviewed after a period of time or when something changes.

Hazardous situations and objects are all around us – at home, in public places and at work. Every worker has a role to play in making the workplace as healthy and safe as possible. As you go about your daily work, it is important that you recognise potential hazards and assess risks so that appropriate action can be taken.

Course Objectives

- This course aims to train attendees to be effective Risk Managers through the process of identification, assessment and control of hazards in their workplace.
- Describe the health and safety effects relating to the use of hazardous chemicals
- Explain the importance and use of reading labels and Safety Data Sheets
- Explain how management should:
 - a) Identify what substances in their workplace involve risks to health and safety.
 - b) Assess risks relating to the use of those substances.
 - c) Identify appropriate control measures.
 - d) Review control measures for substances in the workplace
- Explain what their role is in implementing or assisting in the implementation of the work health and safety management system.
- Outline the requirements that are set out in the WHS Act 2011 and WHS Regulation 2011 for workplace substances.
- Describe the content and explain the importance of the Managing Risks of Hazardous Chemicals in the Workplace Code of Practice
- Outline the steps that are required in their workplace to manage workplace substances.

Course Outline

Identify hazards and assess risk

Health and safety at work Page

Workplace hazards and risks Page

Causes of injury Page

[A risk management approach Page](#)

[Types of hazards Page](#)

[Reporting a hazard Page](#)

[Risk assessment Page](#)

[Risk management strategy Page](#)

[Control measures Page](#)

[Follow procedures and strategies for risk control](#)

[Legislative requirements Page](#)

[Organisational policy Page](#)

[Workplace induction Page](#)

[Reporting mechanisms Page](#)

[Hazard reporting procedures Page](#)

[Notifiable incidents Page](#)

[Less serious incidents Page](#)

[Managing aggression Page](#)

[Reporting incidents Page](#)

[Participating in WHS procedures Page](#)

[Emergency plans Page](#)

[Contribute to OHS in the workplace](#)

[A culture of safety Page](#)

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[Employees' WHS rights Page](#)

[Employer and employee responsibilities Page](#)

[Supporting WHS processes Page](#)

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Our Mission: To provide world-class training solutions that equip professionals with the expertise needed to excel in their careers and contribute meaningfully to their organizations.

Our Vision: To be the leading provider of professional training and development across Africa, fostering excellence, innovation, and capacity-building in public and private sectors.

Core Values

- **Excellence** – Delivering high-quality training tailored to meet the evolving needs of professionals.
- **Integrity** – Upholding the highest ethical standards in all our engagements.
- **Innovation** – Embracing new technologies and methodologies to enhance learning experiences.
- **Customer-Centric Approach** – Ensuring client satisfaction by providing relevant, practical, and impactful training.
- **Collaboration** – Partnering with industry experts and institutions to provide the best learning opportunities.

Our Training Methodology

We use a blended learning approach that includes instructor-led training, case studies, workshops, and post-training support.

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Approval & Authorization	
Applicant Details	Course Details
First Name:	Course Name:
Last Name:	Training Venue:
Mobile:	Month:
Email:	Training Method: Online[____] Face to Face [____]
Company Name:	Duration:
Country:	Number of Staff Members:

By signing this agreement, both parties confirm their commitment to the terms outlined in this proposal.