

Facilities Management Course Details

Department: Procurement & Supply Chain Management

Presented by Magna Skills Development Institute

[Registration Link](#)

Date Created: 06-Jun-2025

Training Coordinator: Denis Wunganayi

EMPOWERING WORKFORCE THROUGH QUALITY TRAINING

- ✓ Expert Facilitators
- ✓ Customized Course Content
- ✓ Practical, Results-Oriented Training
- ✓ Trusted by Governments & Development Partners Across Africa

Contact Us:

+27 6300 79022
www.magnaskills.com

REGISTER NOW



Course Summary

Magna Skills is pleased to offer the Facilities Management short course, designed to provide participants with the knowledge and skills necessary to effectively manage facilities across various industries. This course covers essential facilities management principles, practices, and strategies for optimizing facility performance and enhancing workplace environments.

Course Objectives

- Upon completion of the course, participants will:
 1. **Understand Facilities Management Fundamentals:**
 - Gain a solid understanding of facilities management principles, concepts, and terminology.
 - Learn the role and importance of facilities management in ensuring the efficient and effective operation of buildings and infrastructure.
 2. **Manage Facility Operations and Maintenance:**
 - Learn best practices for managing day-to-day facility operations, including maintenance, repairs, and upgrades.
 - Understand preventive maintenance strategies to prolong asset lifespan and minimize downtime.
 3. **Ensure Health, Safety, and Compliance:**
 - Learn how to ensure compliance with health, safety, and environmental regulations within facilities.
 - Understand the importance of risk management and emergency preparedness in facilities management.
 4. **Optimize Space Utilization and Workplace Environment:**
 - Explore strategies for optimizing space utilization and workplace layout design.
 - Understand the importance of creating a safe, comfortable, and productive workplace environment.
 5. **Implement Sustainable Practices:**
 - Learn about sustainable facilities management practices, including energy efficiency, waste management, and green building initiatives.
 - Understand the benefits of sustainability in reducing operational costs and environmental impact.

Course Outline

Module 1: Introduction to Facilities Management

- Overview of facilities management principles and practices
- Role and responsibilities of facilities managers

Module 2: Facility Operations and Maintenance

- Managing day-to-day facility operations
- Preventive maintenance strategies and practices

Module 3: Health, Safety, and Compliance

- Ensuring compliance with health, safety, and environmental regulations
- Risk management and emergency preparedness in facilities management

Module 4: Space Utilization and Workplace Design

- Optimizing space utilization and workplace layout design
- Creating a safe, comfortable, and productive workplace environment

Module 5: Sustainable Facilities Management

- Sustainable practices in facilities management
- Energy efficiency, waste management, and green building initiatives

Module 6: Budgeting and Financial Management

- Budgeting and financial management in facilities management
- Cost-effective strategies for facility operations and maintenance

Module 7: Technology and Innovation in Facilities Management

- Role of technology and innovation in facilities management
- Implementing smart building technologies and automation solutions

Module 8: Vendor Management and Outsourcing

- Managing vendor relationships and outsourcing services
- Contract management and service level agreements (SLAs)

Module 9: Facilities Project Management

- Project management principles and practices in facilities management
- Planning and executing facility improvement projects

Module 10: Case Studies and Best Practices - Analysis of real-world facilities management case studies - Best practices and lessons learned from successful facilities management initiatives

This course is suitable for facilities managers, property managers, maintenance supervisors, and professionals responsible for managing buildings and infrastructure within organizations. Through a combination of theoretical knowledge, practical case studies, and interactive discussions, participants will gain the skills and expertise needed to excel in facilities management roles and contribute to the efficient and effective operation of facilities within their organizations



**AVAILABLE IN-
PERSON, ONLINE
& ON-SITE
JOIN TODAY**

**WWW.MAGNASKILLS.COM
+27 6300 79022**



Company Overview

Who We Are: Magna Skills is a premier training and capacity-building organization specializing in professional development for government institutions, NGOs, and the private sector.

Our Mission: To provide world-class training solutions that equip professionals with the expertise needed to excel in their careers and contribute meaningfully to their organizations.

Our Vision: To be the leading provider of professional training and development across Africa, fostering excellence, innovation, and capacity-building in public and private sectors.

Core Values

- **Excellence** – Delivering high-quality training tailored to meet the evolving needs of professionals.
- **Integrity** – Upholding the highest ethical standards in all our engagements.
- **Innovation** – Embracing new technologies and methodologies to enhance learning experiences.
- **Customer-Centric Approach** – Ensuring client satisfaction by providing relevant, practical, and impactful training.
- **Collaboration** – Partnering with industry experts and institutions to provide the best learning opportunities.

Our Training Methodology

We use a blended learning approach that includes instructor-led training, case studies, workshops, and post-training support.

Why Choose Magna Skills?

- Experienced Trainers
- Customized Training Solutions
- Interactive Learning
- Global Recognition
- Proven Track Record

Request for Training Form

Complete the form and share with Magna Skills Support Team on email info@magnaskills.com or Send Whatsapp on: +27630079022

Approval & Authorization	
Applicant Details	Course Details
First Name:	Course Name:
Last Name:	Training Venue:
Mobile:	Month:
Email:	Training Method: Online[____] Face to Face [____]
Company Name:	Duration:
Country:	Number of Staff Members:

By signing this agreement, both parties confirm their commitment to the terms outlined in this proposal.